

Elijah House Web Store – How to place your first order:

This simple process takes just a couple of minutes and is necessary to protect your personal information.

Go to www.elijahhouse.org and click on the **ONLINE STORE** tab.

1. Register – Create a “Passport” Login Account

- Click on the words “login/register” next to a product or choose [Passport Login] under the online store menu.
- When the Passport home page comes up, scroll all the way down to the PASSPORT REGISTRATION section.
- Write down the email and the password that you enter. Keep this in a place that you can look it up for any future orders.
- When you get to the zip code box, enter only the main 5 digits of your zip code, adding the extra 4 digits causes an error with the USPS connection. (Ironic isn't it?)
- Fill this form out – then click on [Create Account]

2. Login and place your order.

- Return to the Passport Login page in the online store.
- Or, click on the words “login/register” next to a product.
- When the Passport home page comes up, log in by typing your email and password – then click on the [Login] box.
- (Additional stars will be added to your password when you click on the login box. This is normal – not a glitch. It's a security enhancement.)

- You can order now by adding items to the shopping cart and checking out when you're ready.